



# Regional Institute of Education

(National Council of Educational Research & Training)

Manasagangotri, Mysuru-06

## TRAVELLING ALLOWANCE BILL

Name of the Programme \_\_\_\_\_

Venue \_\_\_\_\_ Dates: - From \_\_\_\_\_ to \_\_\_\_\_

Name \_\_\_\_\_ Designation \_\_\_\_\_ Basic Pay \_\_\_\_\_ Grade Pay \_\_\_\_\_

Official Address \_\_\_\_\_

Residential Address \_\_\_\_\_

Departure			Arrival			Mode of Travel/Class of Accommodation & Ticket No./PNR No.	Amount
Date	Station	Time	Date	Station	Time		
<b>TOTAL</b>							

### 2. Road Mileage Allowance: (Scooter/Own Car/Bus/Taxi)

From	To	Mode of Transport	Distance in Km.	Amount
Residence	Rly. Stn./Bus Stn./ Airport			
Rly. Stn./Bus Stn./Airport	Venue			
Venue	Rly. Stn./Bus Stn./ Airport			
Rly. Stn./Bus Stn./ Airport	Residence			
<b>TOTAL</b>				

3. Daily Allowance for \_\_\_\_\_ day @ Rs. \_\_\_\_\_ per day Rs. \_\_\_\_\_

**GRAND TOTAL Rs.**

(1+2+3)

