

REGIONAL INSTITUTE OF EDUCATION
MYSORE 570 006

BILL No. _____
DATE : _____

VR No: _____
DATE : _____
DEPT/SECT : _____

VOUCHER COVER SLIP

- 1 Head of Account
- 2 Allocation for the Year
- 3 Progressive expenditure
Excluding present sanction
- 4 Balance available
- 5 Present sanction and sanction
Order No. & Date
- 6 Details of Bill.

Sl No	Bill No./ Payee	Name of Supplier/ Payee	Particulars (Details of Expenses)	Amount Rs.
Total				

Total Rupees _____ only.

Signature of Sanctioning Authority/Administrative Officer

Passed for payment/adjustment of /Rs _____ (Rupees _____
_____) Only.

Pay Rs _____ (Rupees _____) only

Jr. Acctt.

Sr. Acctt.

Accounts Officer